

**Adams Free Library**  
**92 Park St., Adams, MA 01220**  
**413-743-8345**  
**adamslibraryma.org**

**Library Take-out continues with new hours:**

Starting Oct. 21st patrons may pick up items at the Adams Free Library on Wednesdays and Saturdays from 9am – 1pm, Thursday from 2pm – 7pm, and Fridays 9am – 4pm

**Request Procedure:**

Patrons can continue to place requests by phone (413-743-8345 ext 102) or email ([egoerlach@town.adams.ma.us](mailto:egoerlach@town.adams.ma.us)) or online through CWMARS. Please include your full name and library card number, the title, author's name, and the format (book, audio, video etc.) of the items, you will be contacted either by phone or email when your holds are ready.

**Pick-Up Procedure:**

Pick-up will continue in the Lower Annex. The entrance is on the side of the building on Melrose Street.

Upon arrival patrons will ring the doorbell, a staff member will unlock the door, and patrons will use the blue automatic door opener to enter the building. Only 1 patron is allowed in the building at a time.

Patrons **must** wear a mask when picking up items and adhere to safe social distancing, as indicated, while waiting to enter the building.

Items are arranged alphabetically by patron's last name on the tables. Patrons should touch only their own clearly labelled items.

**Return Procedure:**

Items must be returned in the outdoor drop box on Melrose Street.  
Prior to check-in all items will be quarantined for 7 days (subject to change).

**Public Computer Access:**

Patrons may schedule a 45-minute session at one of our 4 public computers. Only one patron per computer will be allowed. Patrons may schedule appointments during "Library Takeout" hours by emailing [egoerlach@town.adams.ma.us](mailto:egoerlach@town.adams.ma.us) or by calling 413-743-8345 ext. 102.

Each computer will be spaced a minimum of 6 feet apart.

Under no circumstance will patrons be allowed to enter any other area of the library or browse the collection at this time.

Patrons will be required to wear a mask while in the library.

Each station will be cleaned between each patron.